

**PRIVATE & CONFIDENTIAL**

600 North Bridge Road #05-01  
Parkview Square  
Singapore 188778

**EMPLOYMENT APPLICATION FORM**

**Position Applied for** \_\_\_\_\_

**Full Name of Applicant** \_\_\_\_\_

**Citizenship**       Singapore Citizen       Singapore Permanent Resident

Foreigner requiring work pass to work in Singapore

**Present Address** \_\_\_\_\_  
\_\_\_\_\_

**Contact No.** \_\_\_\_\_ **Email Address** \_\_\_\_\_

**ACADEMIC QUALIFICATIONS** *(please attach academic transcripts and certificates)*

Date		Schools/Institutions Attended	Qualification	Merit / Awards
From	To			

**OTHER QUALIFICATIONS / COURSES COMPLETED / AWARDS ATTAINED**

Date		Awarding Institution	Qualification / Awards Obtained
From	To		

**CURRENTLY STUDYING**

Date		Course Title
From	To	

**MEMBERSHIP OF PROFESSIONAL BODIES / COMMITTEE**

Name of Professional Body	Year of Admission	Membership Status	Name of Professional Body	Year of Admission	Membership Status

**HOBBIES AND SPORTS**


**Employment History (Please start with your first posting)**

Date		Name and Location of Employer	Nature of Business	Designation/ Brief Description of Appointment	Salary		Reason for Leaving
From	To				Starting	Current or Leaving	

**REFEREES** *(please give details of two referees whom we may approach for references)*

Name	Designation	Organisation Name	Contact Number	Email Address

Details of Current Employment			
Name of Employer			
No. of Employees:		Nature of Business	
Date Started:			
No of Staff Supervised:			
Starting Salary	Benefits	Current Salary	Benefits
Title when Hired	Reported to	Title Now	Reporting to
Responsibilities		Special Achievements	
Salary Required	Notice Period to Present Employer	May we approach your current and past employers	<b>*YES / NO</b>

ADDITIONAL INFORMATION
Write here any other information which you think we should know or is important to your application. Please include hereby any special extra-curricular activities at school, college or University.

DECLARATION	
<p>I confirm that I:</p> <p><input type="checkbox"/> Have not been adjudged a bankrupt;</p> <p><input type="checkbox"/> Do not have a criminal record in Singapore;</p> <p><input type="checkbox"/> Have not been convicted in a court of law in any other country;</p> <p><input type="checkbox"/> Have not been charged with any offence in a court of law in Singapore or in any other country for which the outcome is pending;</p> <p><input type="checkbox"/> Am not being under any current police investigations in Singapore or in any other country following allegations made against me.</p> <p>I understand that completing this application is not a promise of employment from the Firm.</p> <p>I hereby declare that the information given by me in the form is correct and true to the best of my knowledge.</p> <p>I fully understand and accept that providing deliberately false information could result in my dismissal.</p> <p>I hereby give consent to my personal data being used for the purpose of recruitment and employment. *</p>	
<p>_____</p> <p style="text-align: center;">Date</p>	<p>_____</p> <p style="text-align: center;">Signature of Applicant</p>

\*We will use your personal details (eg. Your name, job title, phone/fax no., email and postal addresses) solely for evaluating your suitability for employment and may be shared with relevant personnel involved for the same purpose and for reference checks if you are employed by us.